

Tender Ref. No.: PDUCB/IT/2025-26/03

TENDER DOCUMENT

For Supply and Installation Of Air Conditioning System



**Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd,
Irwin Square, Amravati – 444 601**

TelNo.0721-2663701

Email:ho@pducbb.in

NOTICE INVITING TENDER

Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd, Irwin Square, Amravati invites sealed tender in two bid system (Technical & Commercial bid in two separate envelopes) from eligible and qualified Authorized Dealers for the Supply & Installation at site for the Air Conditioning System.

The details are summarized below:-

a)	Tender number	Reference number for inviting bids through this tender is PDUCB/IT/2025-26/03
b)	Purchaser	Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd. which is a Urban Co-operative Bank.
c)	Usage of Computers	The purchaser would place the computers in their branches shall be utilized for banking business.
d)	Scope of Tender	Supply & Installation of Air Conditioning System
e)	Specification/ Details of Air Conditioning System	The detailed specifications of Air Conditioning System are specified in tender and placed at Annexure-A
f)	Locations of supplies	The Air Conditioning System are proposed to be supplied at branches of bank in different districts of Maharashtra. It may be noted that the Bank has full right to cancel supplies while placing the supply order to selected bidder. The reason for cancellation of supply to any of the locations or all locations would not be disclosed.
g)	Earnest Money Deposit (EMD) along with Tender	EMD of Rs.10,000/- (Rupees Ten Thousand Only) shall be submitted in the form of D.D. in favor of the Bank payable at Amravati and to be placed in the Technical Bid envelope while submitting the tender.
h)	Exemption from the payment of EMD and Tender fee	There will not be any exemption for the payment of EMD as well as tender fee in any case.
i)	Cost of Tender Documents	The tender document can be collected from the Head Office of the Bank, Irwin Square, Amravati in between the period from 26th, November 2025 to 3rd, December 2025 during office hours against payment of fees of Rs. 2,000/- (Rupees Two Thousand Only) (Non-refundable) by the way of demand draft, in favor of Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd. Payable at Amravati.

j)	Last date of submission of tender	Tender must be submitted to the address below on or before 3rd, December 2025 up to 16.00 hours . Late bids will be rejected. The Managing Director, Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd., Head Office, Irwin Square, Amravati-444601.
k)	Opening of Technical Bid (Envelope-1)	The technical bids for the tender shall be opened after last date of submission of tender. On 4th, December 2025 at 16.00 hours at bank's Head Office Amravati. Interested bidders may remain present.
l)	Opening of Commercial Bid (Envelope-2)	Commercial Bid of only qualified bidders will be opened On 5th, December 2025 at 16.00 hours . Interested bidders may remain present.

Managing Director
Dr. Panjabrao Deshmukh Urban Co-operative
Bank Ltd., Amravati.

INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions, as under.

1. Abbreviations:

Throughout this tender documents", the word/term:

- a) "PDUCB" means Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd.
- b) "day" means Calendar day
- c) "AC" means the Air Conditioning System/ Equipment/ accessories as detailed at Annexure-A.
- d) "EMD" means Earnest Money Deposit.
- e) "Purchaser" means Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd
- f) "Bid" means the document and financial details submitted by bidder.
- g) "Bidder" means the eligible and qualified Authorized Distributors/ Authorized Dealers.
- h) "Tenderer" means the eligible and qualified Authorized Distributors/ Authorized Dealers.
- i) "OEM" means Original Equipment Manufacturer

2. Eligible Bidder:

- a) The intending Bidder, must submit a Tender specific Manufacturer Authorization Form (MAF) that they have been authorized to quote for the offered brand on behalf of the manufacturers.
- b) Bidder firm should have minimum Annual Turnover of **Rs. 30 Lakh** per annum for last three years. Bidder should attach CA certificate mentioning turnover for last three years or should submit financial statements as turnover proof of last three years.
- c) Bidder should be doing computer hardware business for at least last Five years. Bidder should attach GST registration certificate as proof of this.

3. Location of supplies:

- a) The details of locations where the Air Conditioning System(s) supplied through this tender is as under:

#	Location	Address for supplies
1	Amravati (Head office)	Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd., Head Office, Amravati – 444601
2	Branches	Address will be provided to successful bidder.

- b) The bidder is free to inspect the location(s) in the premises before submitting the bid under this tender.
- c) It may be noted that the Managing Director, PDUCB, Amravati have full rights to cancel the location for supplies even after calling the offers from bidders but before the issue of supply order to execute the supply by the bidder. The reason

for cancellation of supply to any of the locations or all locations would not be disclosed.

4. Scope of Supplies:

- a) The Air Conditioning System shall be supplied in compliance to the specifications mentioned in Annexure-A of the tender.
- b) After the supply of Air Conditioning System as mentioned in the Annexure A, the bidder has to execute its installation & commissioning at the designated site in the location(s). No extra cost shall be paid for this reason.
- c) The bidder shall offer three years on-site comprehensive warranty of Air Conditioning System from the date of successful commissioning of Air Conditioning System at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.
- d) Bidder has to install the Equipment in co-ordination with bank. The installation will be deemed as incomplete if any component of the Equipment devices etc. is delivered but not installed and/or not operational or not acceptable to the purchaser. In such an event the supply & installation shall be deemed as incomplete and it will not be accepted and warranty period will not commence. The entire site will be accepted after complete installation of equipment and satisfactory working of the entire equipment for a minimum period of 10 days.

5. Delivery

- a) The purchaser interested for complete delivery of Air Conditioning System by the bidder within thirty (30) calendar days from the date of issue of supply order. However, the bidders have an option to submit the best delivery time, but in any case the delivery should be before 45 days from the date of issue of supply order by purchaser.
- b) The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.

6. Warranty

- a) The bidder shall offer three year on-site comprehensive warranty of Air Conditioning System from the date of successful installation of supplies at the designated location & shall cover each and every part of the Air Conditioning System including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty there in contained but not attended by the bidder.
- c) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
- d) During the warranty period, expert(s) shall be deputed at site by the bidder within 6 hours from the date & time of request from purchaser, to rectify and

fixing the defects of Air Conditioning System at the location where Air Conditioning System(s) supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

7. After Sales Services

- a) The bidder shall ensure to render after sales services during the warranty period to the satisfaction of purchaser.
- b) The bidder will depute their engineer within 6 hours to attend the service call received in writing from purchaser.
- c) During the warranty period Vendor should undertake any installation and/or reinstallation that are required to be done for operating and/or configuration for the Bill of material supplied without any cost to the purchaser.

8. Tender documents:

- a) The tender document can be collected from the office of the Managing Director, Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd, Head Office, Irwin Square, Amravati in-between the period from 26th, November 2025 to 3rd, December 2025 during office hours against payment of Rs. 2,000/- (Rupees Two Thousand only) (Non-refundable) by way of demand draft, in favor of 'Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd' payable at Amravati / or Cash.
- b) At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum.

9. Authorization for Submission of Tender:

- a) The original and all copies of the bid shall be signed by a person duly authorized to sign on behalf of the Bidder.
- b) The person signing the tender form or any other documents on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

10. Earnest Money & Tender Fees Deposit:

- a) The EMD shall be submitted in the first envelope super-scribed as "Technical Bid", of prescribed amount by way of Demand Draft drawn in favor of PDUCB for the Air Conditioning System(s) quoted by the Bidder. No cash towards EMD shall be accepted. The offers without EMD from the Bidders shall be rejected.
- b) The Purchaser shall not be liable for payment of any interest on EMD.
- c) The EMD will be returned to the unsuccessful bidders next day after the orders are placed on the successful bidder. In case of successful bidder, the EMD will be returned along with 20% payment as per payment terms mentioned at Para 23 of Instructions to the Tenderers.

11. Submission of Tender:

- a) The bidder to examine all instructions, forms, terms and specifications in the tender documents and to furnish with its bid all documents or information as required by bidding document.

- b) The language for all the correspondence and documents related to the tender shall be in English only. Moreover, the printed literature/technical details for the Air Conditioning System shall also be in English.
- c) The tender must be placed in a properly sealed bigger envelope addressed to The Managing Director, Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd, Head Office, Irwin Square, Amravati – 444601 and the said bigger envelope shall contain two sealed envelopes containing Technical & Commercial bids. The bigger envelope must be super-scribed “Tender for the purchase of Air Conditioning System” with tender inquiry number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:

Envelope No-1: The said envelope is for technical bid & shall be super-scribed as “Tender for the Supply & Installation Air Conditioning System-Technical Bid”

Envelope No-2: The said envelope is for commercial bid & shall be super-scribed as “Tender for the Supply & Installation of Air Conditioning System-Commercial Bid”.

- d) If both or either of the envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.
- e) All the columns of the tender shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the tender must be signed by the person who is signing the tender.
- f) Tenders received in open covers/ letters/ fax/ email will not be considered.

12. Financial Bid Submission:

- a) Bidder shall take into account of all costs including unloading at the location of purchaser, cartage etc. for giving delivery of material at site(s) as detailed at Para 3 of “Instructions to the Tenderer” before quoting the rates. In this regard no claim what so ever shall be entertained.
- b) The “Price of Air Conditioning System before Taxes & Duties” shall remain firm & inclusive of all costs involved for the delivery to the destination(s) which include the cost of Installation at destination, Cost of services to be provided during Comprehensive Warranty period.
- c) No extra payment or revision of “Price of Air Conditioning System before Taxes & Duties” shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification, if any, desired before submitting the tender.
- d) No representation for the revision of the quoted “Price of Air Conditioning System before Taxes & Duties” shall be considered till the supplies are completed to the designated location.

13. Last date of submission of Tender:

- a) The tender should reach the office of the Managing Director, Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd, Head Office, Irwin Square, Amravati – 444601 by **3rd, December 2025 up to 16.00 hours**.
- b) The purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Tender Documents; in this case all rights and obligations

of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.

- c) The purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected and returned unopened to the Bidder.

14. Opening of Technical Bid:

The technical bid of tenders will be opened on 4th, December 2025 at 16.00 hours.

15. Opening of Commercial Bid:

- a) The Commercial Bid of only technically qualified bidders will be opened on 5th, December 2025 at 16.00 hours.

16. Validity of Tender:

- a) The tender shall be valid for a period of 30 days from the due date of submission of tender date. Terms and financial details submitted in the bid shall be treated as firm during the said period of 30 days.
- b) In exceptional circumstances, prior to the expiry of the bid validity period, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing.

17. Evaluation of Bids:

- a) If there is discrepancy between the amount quoted in Commercial Bid in the column "Unit Price of Air Conditioning System before Taxes & Duties" and the amount reflected in column "Total price of Air Conditioning System(s) before Taxes & Duties" which is the multiplication of quantity offered for supplies with "Unit Price of Air Conditioning System before Taxes & Duties", the "Unit Price of Air Conditioning System before Taxes & Duties" shall prevail. Accordingly the Total price of Air Conditioning System before Taxes & Duties shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
- b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- d) To assist in the examination, evaluation, comparison of the bids and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing only.
- e) If the Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.
- f) The Purchaser reserves the right to accept or reject any bid, and to annul the

bidding process and reject all bids at any time prior to supply order, without there by incurring any liability to Bidders. In case of annulment, all bids submitted and specifically Bid document, EMD deposits shall be promptly returned to the Bidders.

- g) The Purchaser shall scrutinize the “Unit Price of Air Conditioning System before Taxes& Duties” of all the responsive bids for the given specifications.
- h) After the supplies, invoice to be issued indicating the Price of Air Conditioning System as quoted in the Commercial Offer and thereafter specify the Taxes as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of Air Conditioning System as well as the taxes and duties as applicable at the time of delivery.
- i) The Purchaser is authorized to ask the evidence from bidder to counter-check that the taxes & duties as claimed by the bidder at the time of issue of invoice after the supply of Air Conditioning System.

18. Earnest Money Forfeit:

- a) If any Bidder withdraws his tender before the period of 30 days from the due date of submission of tender or makes any modifications in the terms and conditions of the tender which are not acceptable to the purchaser, then the purchaser shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.
- b) The EMD will also be forfeited in following cases:
 - i. If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.
 - ii. If the bidder fails to supply the Air Conditioning System with specifications as mentioned in Annexure–A
 - iii. If the bidder delays supplies beyond reasonable time resulting in disruption of project.
 - iv. Bidder for any reason whatsoever withdraws the tender after it is accepted or Become unable or fails to execute the orders within stipulated delivery period.
 - v. Submission of misleading/ contradictory/ false statement or information and Fabricated/ invalid documents is detected before or after the issue of order to Execute the supplies.

19. Notification of Award:

Prior to the expiry of the period of bid validity, the purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter shall specify the sum that the Purchaser will pay to the bidder in consideration of the supply of Air Conditioning System with the details of selected location(s).

20. Pre-dispatch Inspection:

A pre-dispatch inspection by technical team of purchaser may be carried out at bidder's site at the discretion of the purchaser. This pre-dispatch inspection will not absolve bidder's responsibility to execute supply in accordance with the tender terms.

21. Packing:

- a) The bidder shall provide packing of the Air Conditioning System, as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment received with damaged packaging, the purchaser would not accept the delivery.
- b) The Air Conditioning System shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The bidder shall be responsible for any loss/ damage to material during transportation to the designated location.

22. Delivery Time:

- a) The bidder shall indicate the period within which the ordered quantity will be supplied. The bidder shall note that in case bidder fails to supply within the period of delivery indicated by the bidder in technical bid of this tender, penalty @1% of value of the order per week of delay would be levied subject to maximum 4 weeks. It means, the bidder shall have the liability of delayed supply to the maximum of 4weeks after expiry of scheduled delivery date. After that the supply order shall be cancelled and EMD will be forfeited and bidder will be debarred from participation in any future tenders.
- b) The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order. The successful bidder shall complete supplies strictly as per the accepted delivery period.

23. Payment:

- a) The 80% payment of total bill will be made by the purchaser by crossed account payee cheque/ RTGS/ NEFT for which the bidder shall send bills in duplicate (original + copy) after delivery of Air Conditioning System, giving the reference number of the purchase order along with copies of delivery note from respective branches.
- b) The 20% payment of total bill along with EMD deposit will be released to bidder after one month from the date of installation Air Conditioning System upon successful installation & testing certificate from respective branches.

24. Causes of Rejection of Tender:

- a) While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
- b) If any Bidder stipulates any condition of his own, such conditional tender is liable to be rejected.

25. Claims:

- a) If the specification of supplied Air Conditioning System are found to be lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the supplied Air Conditioning System to claim for compensation from bidder. The bidder shall reimburse to purchaser, the claim lodged in writing within 15 (fifteen) days of its demand. The bidder shall also compensate for losses, if any, sustained by purchaser due to defective packing and/or wrong

marking of the Air Conditioning System.

- b) The bidder shall be responsible for arranging the rejected Air Conditioning System to be removed at his cost from purchaser premises.

26. Address for communication:

All the communication with respect to the tender shall be addressed to:

The Managing Director,
Head Office, Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd,
Irwin Square,
Amravati-444601

27. Force Majeure:

In the event of any unforeseen circumstances directly interfering with the supply of goods/ work/ service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

28. Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of Amravati Court only.

We confirm with our acceptance to the instructions (S. No - 1 to 28 above) as given above.

BIDDER'S NAME & SIGNATURE WITH SEAL

These duly signed "Instructions to the Tenders" as under shall be attached with technical bid of the tender as a mark of acceptance of bidder and any tender not confirming the instructions as under is liable to be rejected.

ANNEXURE-A**Details of requirements and technical specifications of Air Conditioning System**

Sr. No	Description	Qty	Unit
A	Supply of Air-conditioning System Make: Mitsubishi Heavy/ General/ Bluestar only.		
1	VRF Outdoor Unit		
1.2	14 HP VRF ODU UNIT (Side Discharge)	2	Nos.
2	VRF Indoor Unit		
2.1	Hi-Wall Split AC - 1.0TR	1	Nos.
2.2	Hi-Wall Split AC - 1.5TR	1	Nos.
2.3	4way Cassette AC - 4.0TR	2	Nos.
2.4	4way Cassette AC - 2.8TR	5	Nos.
A1	Supply of Air-conditioning System Make: Mitsubishi Heavy/ General/ Bluestar only.		
3	Split Air-conditioning Units		
3.1	3Star Hi-Wall Split Units- 1.0TR	2	Nos.
3.2	1 Way Cassette Units- 2.0TR	1	Nos.
3.3	4way Cassette Split Units - 4.0TR	3	Nos.
3.4	4way Cassette Split Units - 2.TR	1	Nos.
4	Refnet Pairs	8	Nos.
5	Cordless Remote VRF Units	16	Nos.
6	Wifi Based Centralised remote controller for VRF	1	Nos.
B	ITC of Air-conditioning System		
1	Installation, Testing, Nitrogen flushing, Gas Charging, Commission of VRF System		
1.a	14HP VRF ODU UNIT (Side Discharge)	2	Nos.
1.b	Hi-Wall Split AC - 1.0TR	1	Nos.
1.c	Hi-Wall Split AC - 1.5TR	1	Nos.
1.d	4way Cassette AC - 4.0TR	2	Nos.
1.e	4way Cassette AC - 2.8TR	5	Nos.
B1	Split Air-conditioning Installation, Testing, Nitrogen flushing, Gas Charging, Commission of VRF System		
1.f	3Star Hi-Wall Split Units- 1.0TR	2	Nos.
1.i	3Star Hi-Wall Split Units- 2.0TR	1	Nos.
1.j	4way Cassette Split Units - 4.0TR	3	Nos.
1.k	1way Cassette Split Units - 2.0TR	1	Nos.

2	Refrigerant Pipe pipe make: Mandev, Maxflow or Totaline		
	SITC Refrigerating pipe with Nitrile Rubber insulation 13/19mm Thick for Liquid/Gas with necessary support		
2.1	For VRF+ Split	250	Rmt
3	Communication Cable		
	SITC of Copper flexible communication cable FRLS laying in PVC conduit with all necessary supports, Polycab, Havels		
3.1	2CX0.75Sqmm Shielded Cu for VRF	330	Rmt
4	Drain Piping		
	Providing and Fixing in position the following UPVC pipes cut to required lengths and necessary fittings with 9mm thick closed cell elastomeric nitrile rubber insulation	150	Rmt
5	Refrigerant Gas and Oil charge	L s	Lot
6	Lifting, Shifting and proper positioning of IDU & ODU	1	Lot
7	MS Fabricated Walk Through Stand for ODU	1	Lot

Note:

1. Air Conditioning System should have 3 Years onsite comprehensive warranty.
2. The above specifications are minimum requirements however, higher technical specifications may be considered subject to competitive price offered.
3. Prompt service and support during working hours is our priority.

ANNEXURE-B

(Undertaking from Bidder on their official stationery)

To,
The Managing Director,
Dr. Panjabrao Deshmukh Urban Co-operative Bank Ltd,
Head Office, Irwin Square,
Amravati-444601

Subject: Undertaking for participation in tender No. PDUCB/IT/2025-26/03.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction To The Tenderer
3. Technical Specifications of Air Conditioning System (Annexure-A)
4. Annexure–C (Technical Bid)
5. Annexure–D (Commercial Bid)

I/We do hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents

I/We here by distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location(s) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged is understanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the Air Conditioning System/ equipment to Government / Semi Government/ Central or State Public sector enterprise(s) in terms of quality and financial agreed supply conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address.

I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this..... day of.....2025

Authorized Signatory

Seal:

ANNEXURE-C**FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID**

1. **Tender Ref. No:** PDUCB/IT/2025-26/03

2. **Name of Bidder:**

.....

3. **Complete office address of Bidder:**

.....

4. **Tender fee payment details**

Details of DD / Cash by which tender fee of **Rs.2,000/-** paid

.....

5. **EMD payment details:** Details of DD by which EMD of **Rs.10,000/-** submitted

.....

6. **PAN of bidder** (self-attested copy to be enclosed).....

7. **GST registration number of bidder** (self-attested copy to be enclosed)

.....

8. **Delivery period after receipt of supply order from purchaser:** *(The purchaser interested for complete delivery of Air Conditioning System by the bidder within forty five (45) calendar days from the date of issue of supply order). Delivery to be completed in number of days.....(Calendar Days In figure)*

..... (Calendar Days in words) for delivery from the date of issue of supply order by purchaser.

9. **Details of address with contact details from where the bidder planned to offer after Sales Services during the Warranty & after warranty Maintenance period:**

Service Center	Tele No.
Details of address of bidder for rendering After Sales Services	

10. **Details of address with contact details for at least two (02) purchasers to whom the bidder supplied similar Air Conditioning System in the last five (05) years:** *The format for submission of details are as under: (the bidder can*

furnish details of even more than two purchasers)

- a. Address of Purchaser with contact details (email and phone no.):.....
- b. Details of order for supply placed to bidder:
- c. Description and quantity of ordered equipment:.....
- d. Value of order in rupees:.....

(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of Air Conditioning System supplied by bidder)

11. Documents - Details to be enclosed with the Technical bid are as under:

- a) Tender specific Manufacturer Authorization Form (MAF)
- b) Undertaking as per Annexure-B on official stationery.
- c) Duly signed all pages of "Instructions to Tenderers" of the tender document as a mark of acceptance.
- d) The letters substantiating performance from at least two (02) other purchasers, to whom, the similar Air Conditioning System supplied by the bidder in last five (05) years, and performance of the Air Conditioning System are satisfactory.
- e) Self-attested copy of valid GST registration.
- f) Self-attested copy of valid PAN.
- g) CA Certificate mentioning turnover for last three years OR should submit financial statements as turnover proof of last three years

I/We as bidder certify that:

- a. The tender shall remain valid for acceptance for 30 days from the due date of submission of tender.
- b. Agree to offer services for three (03) years onsite comprehensive warranty on the Air Conditioning System supplied through this tender.
- c. No price of any Air Conditioning System shall be given in Technical Bid.

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name.....
Designation.....
Phone (office).....
Phone (Mobile).....
Email.....

Annexure – “D”**FORMAT FOR SUBMISSION OF COMMERCIAL BID**

1. Tender Ref. No: PDUCB/IT/2025-26/03
2. Name of the Bidder:.....
3. The financial offer to execute the supply as per the tender.

a. Supply of Air Conditioning System:

Sr. No	Description	Qty	Unit	Unit Price before GST (In INR.)	Quantity to be supplied (In No.)	Total Price before GST (Multiply column no 2 and 3) (In INR.)
A	Supply of Air-conditioning System Make: Mitsubishi Heavy/ General/ Bluestar only.					
1	VRF Outdoor Unit					
1.2	14 HP VRF ODU UNIT (Side Discharge)	2	Nos.			
2	VRF Indoor Unit					
2.1	Hi-Wall Split AC - 1.0TR	1	Nos.			
2.2	Hi-Wall Split AC - 1.5TR	1	Nos.			
2.3	4way Cassette AC - 4.0TR	2	Nos.			
2.4	4way Cassette AC - 2.8TR	5	Nos.			
A1	Supply of Air-conditioning System Make: Mitsubishi Heavy/ General/ Bluestar only.					
3	Split Air-conditioning Units					
3.1	3Star Hi-Wall Split Units- 1.0TR	2	Nos.			
3.2	1 Way Cassette Units- 2.0TR	1	Nos.			
3.3	4way Cassette Split Units - 4.0TR	3	Nos.			
3.4	4way Cassette Split Units - 2.TR	1	Nos.			
4	Refnet Pairs	8	Nos.			
5	Cordless Remote VRF Units	16	Nos.			
6	Wifi Based Centralised remote controller for VRF	1	Nos.			
B	ITC of Air-conditioning System					
1	Installation, Testing, Nitrogen flushing, Gas Charging, Commission of VRF System					

1.a	14HP VRF ODU UNIT (Side Discharge)	2	Nos.			
1.b	Hi-Wall Split AC - 1.0TR	1	Nos.			
1.c	Hi-Wall Split AC - 1.5TR	1	Nos.			
1.d	4way Cassette AC - 4.0TR	2	Nos.			
1.e	4way Cassette AC - 2.8TR	5	Nos.			
B1	Split Air-conditioning Installation, Testing, Nitrogen flushing, Gas Charging, Commission of VRF System					
1.f	3Star Hi-Wall Split Units- 1.0TR	2	Nos.			
1.i	3Star Hi-Wall Split Units- 2.0TR	1	Nos.			
1.j	4way Cassette Split Units - 4.0TR	3	Nos.			
1.k	1way Cassette Split Units - 2.0TR	1	Nos.			
2	Refrigerant Pipe pipe make: Mandev, Maxflow or Totaline only					
	SITC Refrigerating pipe with Nitrile Rubber insulation 13/19mm Thick for Liquid/Gas with necessary support					
2.1	For VRF+ Split	250	Rmt			
3	Communication Cable					
	SITC of Copper flexible communication cable FRLS laying in PVC conduit with all necessary supports, Polycab, Havels					
3.1	2CX0.75Sqmm Shielded Cu for VRF	330	Rmt			
4	Drain Piping					
	Providing and Fixing in position the following UPVC pipes cut to required lengths and necessary fittings with 9mm thick closed cell elastomeric nitrile rubber insulation	150	Rmt			
5	Refrigerant Gas and Oil charge	Ls	Lot			
6	Lifting, Shifting and proper positioning of IDU & ODU	1	Lot			
7	MS Fabricated Walk Through Stand for ODU	1	Lot			
8	Total Price of Air Conditioning System before taxes & duties for the supply of total quantity in figures _____ in word _____					

The follow in GST to be noted while submitting financial details for the supply of Air Conditioning System:

a. The Purchaser shall compare the "Unit Price of Air Conditioning System before

GST” of all the responsive bids.

- b. The bidder shall note that they are not supposed to put any Taxes & Duties amount in the Commercial Bid. However, after the supplies, they have to issue the invoice indicating the Price of Air Conditioning System as quoted in the Commercial Offer and thereafter specify the GST as applicable at the time of delivery. The Purchaser shall pay total amount which includes the unit price of Air Conditioning System as well as the taxes and duties as applicable at the time of delivery.
- c. The Total Cost quoted above should be inclusive of Basic Price, Transportation, Incidental Services (including Insurance, Loading/ Unloading, Packing & Forwarding charges etc.), Installation Demonstration, on-site warranty.
- d. The Purchaser is authorized to ask the evidence from bidder to counter-check the applicable GST as claimed by the bidder at the time of issue of invoice after the supply of Air Conditioning System.
- e. The bidder will not be entitled to any increase in Unit Price of the Air Conditioning System before Taxes & Duties occurring during the period of delivery even if there is delay in supplies/ completion attributed to him.
- e) The “Unit Price of the Air Conditioning System before GST” should be inclusive of all costs involved for the delivery to the destination(s) which include the cost of Installation at destination, Cost of services to be provided during Comprehensive Warranty period.
- f) No extra payment or revision of “Price of Air Conditioning System before GST” shall be accepted on account of any discrepancy in nomenclature of items. The Bidder is advised to seek clarification, if any, desired before submitting the tender.
- f. The “Unit Price of the Air Conditioning System before GST” competitiveness shall be given due consideration while analyzing the Commercial Bid.

I/We as bidder certify that:

- a. The tender shall remain valid for acceptance for 30 days from the due date of submission of tender.
- b. Agree to offer three (03) years services for onsite comprehensive warranty on the Air Conditioning System supplied through this tender.

Further, confirm that we agree with the terms and conditions specified in “Instructions to Tenderers” and if selected, the execution of supplies would be made in compliance.

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name.....

Designation.....

Phone (office).....

Phone (Mobile).....

Email.....